

**SCRUTINY FORM FOR CLOSURE OF INSTITUTE**Name and Address of the Institute:

College Code: \_\_\_\_\_

---



---

## 1. Application form

To check all documents related to Closure of the Institution

Attached, Examined and found Satisfactory

Yes/No

---

## 2. Stamped receipt from an authorized signatory of the State Government's proof of submission of these documents.

Attached, Examined and found Satisfactory

Yes/No

---

## 3. Copy of payment receipt in respect of Closure of Institute.

Attached, Examined and found Satisfactory

Yes/No

---

## 4. Show Cause Notice issued by University if any during the last two years, since the establishment of the college.

Attached, Examined and found Satisfactory

Yes/No

---

## 5. Details of court cases filed against University/College and order of the Court, if any.

Attached, Examined and found Satisfactory

Yes/No

---

Signatures of Committee members

6. An affidavit, in a format as prescribed by the university, on a Non-Judicial Stamp Paper of Rs. 100/-, duly sworn before a First Class Judicial Magistrate or Notary or an Oath Commissioner.

Attached, Examined and found Satisfactory

Yes/No

---

7. The letter of affiliation of courses offered by the institution issued by the university for the last three academic years.

Attached and found Satisfactory

Yes/No

---

8. Certificate by the Head of the college to the effect that all Faculty and all non-teaching staff data, has been entered as per the prescribed format on the university Web Portal and details of faculty/staff present.

Attached, Examined and found Satisfactory

Yes/No

---

9. Resolution by the applicant Institution, pertaining to application for closure of the Institute in the format as prescribed by the university.

Attached, Examined and found Satisfactory

Yes/No

---

10. A certificate is required from the college with clear mention about provisions/alternative arrangements made to take care of education of existing students studying in the Institute, faculty and staff in the college and any other liabilities as per format prescribed by the university.

Attached, Examined and found Satisfactory

Yes/No

---

Signatures of Committee members

11. Details of the RPGF / Joint FDR / FD made with the University for establishment of the Institution.

Attached, Examined and found Satisfactory

Yes/No

12. NOC from the State Government (DTE office)

Attached, Examined and found Satisfactory

Yes/No

### **OBSERVATIONS OF THE SCRUTINY COMMITTEE**

-----

-----

-----

-----

### **RECOMMENDATIONS OF THE COMMITTEE:**

1. Recommended
2. Recommended with compliance of deficiencies within 15 days.
3. Rejected

### **SIGNATURES OF THE COMMITTEE MEMBERS:**

**Chairman**

**Expert #1**

**Expert#2**

**Expert#3**

**Expert#4**

**Representative  
of the University**

**Representative #1  
of the applicant instt**

**Representative #2  
of the applicant instt**